



# CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY

MS/App/Pre/.....

## APPLICATION FOR PRE- REGISTRATION OF SUPPLIERS OF CONSTRUCTION MATERIALS AND COMPONENTS (CMC)

Office use

- **Definition :-**Suppliers of Construction Material and Components (CMC) who come within the purview of the following categories are considered as those who could seek registration under the proposed scheme initiated by CIDA.

### Categories

- Suppliers who locally manufacture.
- Suppliers who purchase CMC from small scale manufacturers and supply to supply.
- Suppliers of imported CMC.
- Suppliers who are appointed by manufacturers of CMC through their agreements.

- **Note;-** A non-refundable fee of LKR 4000.00 being the processing fee for pre-registration should be paid in favor of Chairman, CIDA, Bank Account No 77454975 Bank Of Ceylon, Independent Arcade Branch or directly to the Shar off of the finance Division, CIDA, 123, "Savsiripaya", WijeramaMawatha, Colombo 07 from 9.00 a.m. to 3.00 p.m. during working days and the receipt should be attached to the duly filled application.

1.0	General information of the supplier		Marks
1.1	Company/Establishment name : (Please specify Company/Partnership/Sole proprietor)		
1.2	Postal address (es) a. Company/Establishment b. Proprietor c. Web address (if any)		
1.3	*a) Business Registration/Number & Date of Registration  * b) NIC number of proprietor or partners, where applicable		
1.4	Type of business	(Please tick ✓)  a. <input type="checkbox"/> Suppliers who locally manufacture CMC in	

		their own establishments b. <input type="checkbox"/> Suppliers of CMC manufactured, mined or processed by other agencies in Sri Lanka. c. <input type="checkbox"/> Suppliers of imported CMC suppliers operating under the franchise of local manufactures/importers d. <input type="checkbox"/> Franchised suppliers	
1.5	a) Name and position of contact person b) Contact details c) Telephone numbers d) E-mail		
1.6	a) List of factories and locations (for types 1.4 a) b) Locations of production or mining units (for types 1.4 b) c) List of sales outlets/locations		
1.7	Length of business operation	: ..... years	

<b>2.0</b>	<b>Product Information</b>			
	Please use separate sheets for each product (given in the Annexure) for information on pages 2 to 5.			
	<b>CMC category (See Annexure 1)</b>	<b>CMC type (See Annexure 1)</b>	<b>Brand name</b>	

3.0	<b>Product quality</b>	
	<b>Product type/Brand name</b>	
	3.1	SLS No. of the product (or other product standards)
	3.2	*If product is certified by SLSI, give details
	3.3	*Third party system certification (give details such as certification body/accreditation body scope and period covered etc.)
	3.4	Quality assurance of the product Testing laboratories
		a) in-house
		b) external
Names of laboratories		
3.5	Ability to provide test reports, if requested by purchaser.( Please tick) <input type="checkbox"/> Yes <input type="checkbox"/> No	

4.0	<b>Services to customer</b>	
	<b>Product type/Brand name</b>	
	4.1	Method of handling liability of damaged items, shortages, variations, inconsistency in quantities
	4.2	Transport charges (state variation based on quantity and distance and concessions offered, if any)
	4.3	<b>Storage</b>
	4.3.1	Availability of ware house(storage) facilities
	4.3.2	Capacity in terms of number of months of supply
4.3.3	State mechanisms adopted to ensure shelf life	

5.0	<b>Financial information</b>		
	5.1	VAT registration number	
	5.2	Any other tax payable	
	5.3	*Annual Turnover for last 5 years	2015-..... 2014-..... 2013-..... 2012-..... 2011-.....
	5.4	Cash flow for last 5 years	2015-..... 2014-..... 2013-..... 2012-..... 2011-.....
	5.5	Auditor	
	5.6	Banker	
	5.7	Do you provide credit facilities	<input type="checkbox"/> Yes <input type="checkbox"/> No
			Period <input type="checkbox"/> less than 45 days <input type="checkbox"/> 45-60 days <input type="checkbox"/> More than 60 days
	5.8	Basis	<input type="checkbox"/> Based on Bank Guarantee <input type="checkbox"/> Based on customer Relationships
5.8.1	State limitations, if any	..... ..... ..... ..... ..... ..... .....	

			..... .....	
--	--	--	----------------	--

6.0 Additional information (Please include other relevant information you may wish to submit to support your application)

.....  
.....  
.....  
.....  
.....

.....  
Name of the respondent /Company seal

.....  
Signature

.....  
Date

**Explanatory notes**

- Item No 3.1 If the product is covered by a Sri Lanka Standard or foreign standard, give relevant number of standard. (e.g. SLS ...../ EN .... ). If the product is not covered by any standard, state so.
- 3.2 If product is SLS marked, give certificate number and date or if product comes under the Import inspection scheme, give details.
- 3.3 Third party certification relates to systems such as ISO 9000 certification.
- 5.3 Give details of the last available audit report.

Separate sheet for No- 02

CMC category (See Annexure 1)	CMC type (See Annexure 1)	Brand name

DRAFT

DRAFT