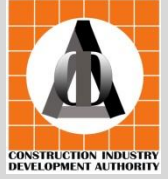




**MINISTRY OF HOUSING, CONSTRUCTION & CULTURAL AFFAIRS
CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY**



E-mail : cida@sltnet.lk

Website : <http://www.cida.lk>

VACANCIES

Applications are invited for the following posts
in the Construction Industry Development Authority (CIDA).

SENIOR MANAGER CATEGORY - HM 1-3

01. POST OF DIRECTOR (FINANCE) - HM 1-3

Qualification and Experience:

External Candidate: (1 or 2 below)

1. A Bachelor's Degree in Financial Management / Accountancy / Commerce / Accountancy & Business Finance / Business Administration which is recognized by the U.G.C.

WITH

Masters Degree in Public Financial Management / Accountancy / Finance / Business Administration or Associate Membership of the Institute of Chartered Accountants of Sri Lanka (ICASL) Chartered Institute of Management Accountants (CIMA) / Association of Certified and Corporate Accountants (ACCA).

AND

Minimum of 15 years experience after the first degree at a "Managerial Level" in a Government Department / Corporation/ Statutory Board / Institution in the field of Financial Management /Accounting / Auditing.

OR

2. Full membership of a recognized professional Chartered Institution in a related field to the post.

AND

Minimum of 15 years experience after the first degree at a "Managerial Level" in a Government Department / Corporation/ Statutory Board / Institution in the field of Financial Management /Accounting / Auditing.

Internal Candidates: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the field of Financial Management / Accounting /Auditing.

02. ASSISTANT DIRECTOR (INFORMATION TECHNOLOGY) – MM 1-1 Grade – II (01POST)

➤ Qualifications and Experience

External Candidate:

B.Sc. Degree in Information Technology which is recognized by the U.G.C.

WITH

A minimum of 01 year post qualifying executive level experience in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA in the field of Information Technology / System Administration.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service as a System Analyst / System Administrator in CIDA in the Junior Manager (JM) Category

03. ASSISTANT DIRECTOR (SBD'S REGISTRATION) – MM 1-1 Grade – II (01 POST)

➤ **Qualifications and Experience**

External Candidate:

B.Sc. Degree in Civil Engineering / Architecture / Quantity Surveying which is recognized by the U.G.C.

OR

Associate membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL) / Sri Lanka Institute of Architects (SLIA) / Institute of Quantity Surveyors of Sri Lanka (IQSSL).

WITH

A minimum of 01 year post qualifying executive level experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in Civil Engineering Assistant / Training Officer in CIDA in the Junior Manager (JM) Category.

04. ASSISTANT DIRECTOR (TECHNICAL AUDITING) – MM 1-1 Grade – II (01 POST)

➤ **Qualifications and Experience**

External Candidate:

B.Sc. Degree in Civil which is recognized by the U.G.C.

OR

Associate membership of a professional body in the relevant field recognized by the Institute of Engineers of Sri Lanka (IESL).

WITH

A minimum of 01 year post qualifying executive level experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in Civil Engineering Assistant / Training Officer in the Junior Manager (JM) Category

JUNIOR MANAGER CATEGORY - JM 1-2 Grade – II

05. SYSTEM ANALYST – JM 1-2- Grade – II (01 POST)

➤ **Qualifications and Experience**

External Candidate: (1 or 2 or 3 or 4 below)

1. Bachelors Degree in Computer Science / Information Technology / Technology which is recognized by the U.G.C.
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 07 in the relevant field issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.
3. Having obtained a Certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 06, issued by the Technical Institute accepted by the Tertiary and Vocational Education Vocation Commission with at least five (05) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.
4. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 05, issued by a Technical Institute accepted by the Tertiary and Vocational Education Commission with at least ten (10) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.

Internal: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a relevant post as a Management Assistant (Tech) – Grade II in CIDA

06. ENGINEERING ASSISTANT– JM 1-2 Grade – II (01 POSTS)

➤ **Qualifications and Experience:**

External Candidate: (1 or 2 or 3 below)

1. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 07 in the relevant field issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.
2. Having obtained a Certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 06 in the relevant field, issued by the Technical Institute accepted by the Tertiary and Vocational Education Vocation Commission with at least five (05) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 05 in the relevant field, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission of a relevant professional body and at least ten (10) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board / Reputed Statutory Institution or a Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum of Five (05) years satisfactory service in a post of the Management Assistant (Tech) – Grade II in CIDA in the subject area relevant to the post

**07. TECHNICAL CUM MAINTENANCE OFFICER – JM 1-2 Grade – II (01 POST)
AND**

**08. TRAINING OFFICER– JM 1-2 Grade – II (04 POSTS)
(Civil and Mechanical)**

➤ **Qualifications and experience:**

External Candidate: (1 or 2 or 3 below)

1. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 07 in the relevant field issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.
2. Having obtained a Certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 06 in the relevant field, issued by the Technical Institute accepted by the Tertiary and Vocational Education Vocation Commission with at least five (05) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board or a reputed Private Sector Organization acceptable to CIDA.
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification (NVQ) Level 05 in the relevant field, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission of a relevant professional and at least ten (10) years post qualifying experience in the relevant field to the post in a Government Department / Corporation / Board / Reputed Statutory Institution or a Private Sector Organization acceptable to CIDA.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum of Five (05) years satisfactory service in a post of the Management Assistant (Tech) – Grade II in CIDA in the subject area relevant to the post.

09. MARKETING OFFICER – JM 1-2 Grade – II (01 POST)

➤ Qualifications:

External Candidate : (1 or 2 below)

1. A Bachelor's Degree in Marketing Management/Business Administration or Business Management which is recognized by the UGC.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum of Five (05) years satisfactory service in a post of the Management Assistant (Non Tech) – Grade II in CIDA in the subject area relevant to the post.

Primary Level - Skilled Category - (PL - 3) - Grade –III

10. POST OF DRIVER - (PL- 3) - Grade –III - (04 POSTS)

➤ Qualifications and Experience :

External Candidate:

Educational :

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in maximum of two sittings.

AND

Having obtained the license issued by the Commissioner General, Department of Motor traffic for driving heavy vehicles and a minimum of three (03) years experience in driving after obtaining the driving license.

Internal Candidate:

Vocational Experience:

Having obtained the license issued by the Commissioner General, Department of Motor traffic and a minimum of three (03) years experience in driving after obtaining the driving license.

AND

Completion of minimum five (05) years satisfactory service in a post in the category of primary Level - Semi skilled (PL 2) or primary Level - Unskilled (PL 1).

Primary Level – Semi Skilled Category - (PL - 2) Grade –III

11. POST OF MACHINE OPERATOR (PL- 2) Grade –III – 03 POSTS

12. POST OF TOOLSMAN (PL- 2) Grade –III – 01 POST

➤ Qualifications and Experience:

External Candidate:

Educational:

Persons who have sat for the G.C.E.(O/L) Examination and passed a minimum of 02 subjects.

Vocational

1. Having obtained proficiency certificate not below than the National Vocational Qualification (NVQ) Level 03 , issued by a Technical Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, in the relevant field.

Internal Candidate: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Employees in Unskilled level who have completed a minimum of five (05) years working experience in the relevant field with skills not below than the National Vocational Qualification (NVQ) Level 2, proven at a trade test.

Primary Level – Unskilled- Category - (PL- 1) -Grade –III

13. POST OF GARDNER (PL- 1) Grade –III – 01 POST

➤ Qualifications:

External Candidate :

1. Persons who have sat for the G.C.E. (O/L) Examination and passed a minimum of 02 subjects.

Salary Code and the Monthly Salary Scale of the each employee category. w.e.f. 01.01.2016

	<u>Per month Basic Salary</u> <u>2019</u>
Senior Manager Category - HM 1-3 HM 1-3 Rs. 86,865/- 15 x 2,270/- 120,915/-	Rs. 77841 /=
Manager Category - MM 1-1 - Grade – II MM I - I Rs 53,175/- 10 x 1,375/- 15 x 1,910/- 95,575 /-	Rs. 47668 /=
Junior Manager Category – JM 1-2 Grade – II JM 1-2 Rs. 43,355/- 10 x 755/- 18 x 1,135/- 71,335/-	Rs. 38862 /=
Primary Level - Skilled Category- (PL - 3) - Grade –III PL - 3 : Rs. 26,290/- 10 x 270/- 10x300/- 10x330/- 12x350/-39,490/-	Rs. 23566 /=
Primary Level – Semi Skilled Category - (PL- 2) Grade -III PL 2 : Rs. 25,750/- 10 x 270/- 10 x 300/- 10 x 330/- 12 x 350/-38,950/-	Rs. 23082 /=
Primary Level – Unskilled- Category - (PL- 1) -Grade –III PL 1 : Rs. [24,750/- 10 x 250/- 10 x 270/- 7 x300/- 15 x 330/-37,000/-	Rs. 22186/=

However till 1st of January 2020 remunerations for all the recruitment and promotion should be in line with the schedule II of the MSD Circular No 02 / 2016.

Age:

Senior Manager Category (HM 1-3)

Should be not less than 35 years and not more than 55 years.

Manager Category (MM 1-I) and Junior Manager Category (JM 1-2)

Should be not less than 22 years and not more than 45 years.

Primary Level - Skilled (PL-3), Semi Skilled (PL-2), Unskilled (PL- 1) employee categories.

should be not less than 18 years and not more than 45 years.

The upper age limit will not apply to the internal candidates and candidates of the Public / Corporate Sector.

Other Benefits

- Government approved allowances.
- CIDA will contribute 15% and 3% of the salary to the EPF and ETF respectively, while employee will contribute 10% of the salary to the EPF.
- Medical Insurance facilities.
- Bonus as per the public enterprise circulars.
- According to the public enterprise circulars public transport facilities / reimbursement of telephone bills will be provided senior manager category and manager category.

The applications along with the certified copies of Educational, Professional and Experience Certificates should be forwarded under **Registered Cover** to reach to the Chairman of CIDA on or before **2019 / 03 / 29** Applications from officers employed in Government Departments / Corporations / Statutory Boards / Institutions should be forwarded through the respective Heads of such institutions indicating whether the applicant could be released, if selected. **The post applied should be indicated on the top left corner** of the envelope.

Incomplete or late applications will be rejected. Only short listed eligible candidates will be called for the Interview.

Chairman
Construction Industry Development Authority
“Savsiripaya” 123, Wijerama Mawatha,
Colombo 07.