

The Director  
 Development Division  
 Construction Industry Development Authority  
 “Savsiripaya”  
 123, Wijerama Mawatha  
 Colombo 07.

Dear Sir / Madam,

**CIDA (successor to ICTAD) Construction Excellence Award Scheme for Specialist Sub-Construction Contractors**

**Main Project – .....**

(Name of the project)

**Main Contractor– .....**

(Name & address of main contractor)

**Sub-Contract Work – .....**

We are pleased to forward herewith our application of the above mentioned Sub contract work for your consideration to be included for the National Awards for Construction Excellence.

We enclose herewith .....(Name of Bank) a cheque No ..... drawn in favour of CIDA in a sum of Rs. .... being your non refundable charges for evaluating projects to the value of;

	<b>Financial Category</b>	<b>Fees (Rs.)</b>
Category I	$X > 250$ (above Rs. 250 M)	1,00,000 +VAT
Category II	$250 \geq X > 100$ (in between Rs. 100 – 250 M)	80,000 +VAT
Category III	$100 \geq X > 50$ (in between Rs. 50 – 100 M)	70,000 +VAT
Category IV	$50 \geq X > 25$ (in between Rs. 25 – 50 M)	50,000 +VAT

(strike off irrelevant categories)

We confirm that we have read and understood the terms and conditions of the Award scheme and also noted the documentation that is required to be submitted with our application.

We further agree that, for what ever the reason if our application, at any stage of the project, or evaluation is considered unsuitable and/or if after the final presentation we are not successful in achieving an award, that we would not be entitled for any compensation for losses or expenses incurred and/or refunds of monies paid to CIDA on account of this application.

Thank You.

Yours faithfully,

.....  
 (Specialist sub contractor’s name & the signature of the Authorized person & his title)



# CIDA Successor to ICTAD AWARDS FOR CONSTRUCTION EXCELLENCE

## (For Specialist Sub-Construction Contractors)

### CONDITIONS OF CIDA AWARD SCHEMES

- The detail information required in the attached form should be fully compiled with and forwarded to the Director – Development, Construction Industry Development Authority, No. 123, Wijerama Mawatha, Colombo 07. An incomplete application will not be accepted and will be notified to the Applicant.
- The application fee should be forwarded with the appropriate fee as stipulated below.

	Financial Category	Fees (Rs.)
Category I	$X > 250$ (above Rs. 250 M)	1,00,000 +VAT
Category II	$250 \geq X > 100$ (in between Rs. 100 – 250 M)	80,000 +VAT
Category III	$100 \geq X > 50$ (in between Rs. 50 – 100 M)	70,000 +VAT
Category IV	$50 \geq X > 25$ (in between Rs. 25 – 50 M)	50,000 +VAT

The contesting organization must have carried out a project belongs to any of the categories given below and scope of such a project/work shall be adequate to demonstrate the applicant’s excellence in one of the following fields. Acceptability of the applicant’s scope of work shall be decided by ICTAD.

- Aluminium & Finishes (A&F)
- Water Proofing (WP)
- Swimming Pools (SP) (Industrial & Domestic)

- If the application is accepted, the contractor will be required to provide comfortable transport and accommodation to members of the inspection panel (when required), at their own expense.
- No application shall be submitted for** designs carried out by non-qualified persons. Qualified persons are:
  - Architects registered at the Architects Registration Board (ARB) of the Sri Lanka Institute of architects (SLIA)
  - Engineers recognized by the Institute of Engineers Sri Lanka **OR**  
Society of Structural Engineers Sri Lanka  
Association of Consulting Engineers Sri Lanka **OR**  
Any other recognized professional body in the relevant field
- Application should be submitted with the commencement of the specialist sub-construction works.**
- Applicants should ensure that the project owners are in full possession of the land and access and free of environmental defects. (clearance certificates should be provided from the relevant authorities, where possible.)
- Applicants are required to submit** the following documents along with their application.
  - Set of Architectural, Structural & Construction drawings authenticated by persons specified at (4) above
  - Signed contract documents or formal work order
  - Programme for the project

At the initial examination of drawings, CIDA may require additional drawings related to the work (If the drawings are found unacceptable, the application may be rejected and 50% of the fees would be refunded.

- In the event the project is found with lapses of serious nature; (through observations of construction work on site or /and by documentary evidence on site), CIDA may discontinue the project from the Award Scheme.

Contract document, i.e. conditions of contract including BOQ, the Agreement and Specifications would be called for if and when required.

- The project will be considered for the award after the defects liability period.

**In the event that defects of a serious nature arise after an award is made, CIDA is empowered to recall the award, already made and in such an event the Awardee will not be entitled to any compensation for expenses incurred including fees paid with the application.**

Duly perfected application form for ..... is enclosed.  
(Name of Project)



**Read Understood & Agreed**

.....  
**Contractor’s Authorised Person**

**APPLICATION FORM (for Specialist Sub-Construction Contractors)**

**1.0 PARTICULARS OF CONTRACTOR**

- 1.1 Registered Name of the Specialist Sub-Contractor : .....
- 1.2 Address : ..... Tel No. : ..... Fax: .....
- ..... E-mail : .....
- 1.3 Name and Designation of contact person  
when further details are required : .....
- 1.4 (i) Business Registration No : ..... (ii) Date of Registration : .....
- 1.5 Nature of Organization :  
Sole proprietor / Partnership / Public Ltd. Liability Co./ Private Ltd. Liability Co./ Statutory Body /Joint Venture
- 1.6 1. ICTAD Registration No. : ..... 3. Expiry date : .....
- 2. Grade and the Field of Speciality .(if available) : .....

**2.0 DETAILS OF PROJECT**

- 2.1 Title of Project : .....
- 2.2 Location : .....
- 2.3 Scope of Sub Contract Work : .....
- 2.4 Have you signed a “back to back” agreement with Main Contractor : Yes / No
- 2.5 Name & Address of the Main Contractor : .....
- 2.6 Name & Address of the Consultant/s
  - A. Architectural : .....
  - B. Engineering : .....
- 2.7 **Date of Commencement of Sub Contract Work:** ..... (Application should be submitted  
at the commencement of sub-contract work)
- 2.8 Sub Contract Sum : (Evidence to be attached) : .....
- 2.9 Value of the full contract : .....
- 2.10 Contract Period : .....
- Contract Type mark (✓) in the appropriate box
  - 1. Measure and Pay Yes / No      2. Lump Sum Yes / No
  - 3. Cost Plus Percentage Yes / No      4. Design and Build Yes / No

We wish to participate in the above scheme and we have read, understood and agree to the conditions and to provide information and facilities for inspection of project as required from time to time. We further confirm that we will abide by the decision of Evaluation Committee in the determination in respect of the “Award for Construction Excellence / Merit”.

Name of Authorized Person : ..... Signature : .....

Designation : ..... Organization : .....

Date : .....

Name & Signature of Witness 1 : ..... Witness 2 : .....

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**To be filled by the Main Contractor**

We confirm that ... ..... has undertaken sub-contract  
(Name of the Sub Contractor)  
..... for the project. We have no objection to the sub contractor  
(Work)  
applying for the National Awards for Excellence from CIDA for his portion of the sub-contracted works described above.

Name of the Main Contractor : .....

Name & Signature of Authorised Person: .....

