

**AFFIDAVIT**

I, ..... [Full Name],  
holder of National Identity Card No. .... [NIC Number], residing at  
.....  
..... [Full Address] in the Democratic Socialist Republic  
of Sri Lanka, being a Buddhist ..... [Mention your religion] do hereby truly  
affirm and make oath/swear and declare as follows:

1. I am the declarant above named.
2. That I am the ..... [Position, e.g., Proprietor/ Director/ Partner/ Authorized Officer] of .....  
[Name of Company/ Business], which is registered with the Construction Industry Development Authority (CIDA) under Registration No. .... [Registration Number].
3. That the CIDA Registration Record Book issued to the above company/business by the Construction Industry Development Authority has been lost/misplaced and despite all reasonable searches, it has not been recovered.
4. That the said loss occurred on or about ..... [date of loss] and was  
.....  
.....  
[Briefly explain circumstances, e.g., misplaced during office relocation/ lost in transit/ Stolen, etc.]
5. That I undertake to immediately return the original book to CIDA if it is subsequently found, and further undertake to be responsible for the safe keeping of the replacement book.
6. That this affidavit is submitted for the purpose of informing the Construction Industry Development Authority of the said loss and to request the issuance of a duplicate CIDA Resignation Record Book in place of the lost one.

[Postal  
Stamp]

.....  
Signature

Read over and explained to the above  
declarant who appeared to understand  
the nature and contents of this Affidavit  
and signed and affirmed to /sworn at  
Colombo on this ..... day of  
..... 2025.

[Full Name]:  
[Position]:  
[Company Name]:

Before me.

.....  
Justice of Peace/ Commissioner of Oath  
Name, Seal and Stamp