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திரமாணக் கைத்தொழில் அபிவிருத்தி அதிகாரசபை  
CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY

**CLEAN**  
CONSTRUCTION  
SRI LANKA

## INVITATION FOR BIDS

### Selection of Event Management Services for the **NATIONAL CONSTRUCTION AWARDS 2025**

Bid Number: 1|4|7|00|32-2025

The Chairman of the **Construction Industry Development Authority (CIDA)**, on behalf of the National Construction Awards Committee 2025, invites sealed bids from experienced and qualified event management firms for the provision of comprehensive event management services for the prestigious **National Construction Awards 2025**, scheduled to be held in September 2025.

The selected event management firm will be responsible for planning, coordinating, and executing a high-profile, impactful, and memorable awards ceremony that showcases excellence within Sri Lanka's construction industry. Bidders must adhere to the specifications outlined in the Invitation for Bids for Procurement of Event Management Services, available at the official CIDA website: ([www.cida.gov.lk](http://www.cida.gov.lk) Schedule A – Terms of Reference)

Evaluation of submissions will be conducted in accordance with the published evaluation criteria: ([www.cida.gov.lk](http://www.cida.gov.lk) Schedule B – Evaluation Criteria)

#### Submission Requirements

Interested event management firms (individual submissions will not be considered) must submit the following documents:

- **01.** Company profile including details of technical experts, project team, and media/PR capabilities
- **02.** Portfolio of experience in managing similar high-profile events
- **03.** Detailed proposal outlining the approach and methodology
- **04.** Completed and signed Priced Bid Form as per Schedule C
- **05.** Client list with contact references
- **06.** Documentation supporting strong media and PR expertise
- **07.** Copies of all relevant legal and financial compliance documents

#### Submission Deadline

All bids must be submitted in sealed envelopes and placed in the designated tender box at the CIDA Head Office on or before 3:00 PM on 30th June 2025.

#### Inquiries

For further information or clarifications, prospective bidders may contact:  
Director (Development), Construction Industry Development Authority (CIDA)  
123, "Savsiripaya", Wijerama Mawatha, Colombo 07.  
Tel: 077-7348325 / 011-2686089

**Pre bid meeting** will be held at the Conference Hall, CIDA, Savsiripaya, 123, Wijerama Mawatha, Colombo 07 **on 23.06.2025 at 10.00 am.**

Please note that the Procurement Committee reserves full discretion in determining the eligibility, suitability, and final selection of firms throughout the bidding process. The Committee's decisions shall be final and binding.

**Chairman**  
**Construction Industry Development Authority**  
Savsiripaya  
123, Wijerama Mawatha  
Colombo 07.

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