

Construction Industry Development Authority (CIDA)

Supplier Registration Form - 2026

Section A - General Information

1. Name of Company / Supplier _____
2. Business Registration No. _____
3. Nature of Business _____
4. Year of Establishment _____
5. Registered Address _____
6. Phone Number _____
7. Email Address _____
8. Website (if any) _____
9. Contact Person (Name / Designation / Mobile / Email) _____
10. Type of Products / Services Offered _____
11. VAT Registration No. _____
12. Taxpayer Identification No. (TIN) _____

Section B - Banking & Financial Information

1. Name of Bank _____
2. Branch _____
3. Account Number _____
4. Account Holder's Name _____
5. Credit Terms Offered (e.g., 30 days, 60 days) _____
6. Maximum Credit Limit Offered to CIDA _____
7. Average Annual Turnover (last 3 years) 2023 / 2024 / 2025 _____
8. Attach Latest Audited Financial Statements _____

Section C - Legal & Statutory Compliance

- ☐ Business Registration Certificate
- ☐ VAT Registration Certificate
- ☐ Certificate of Incorporation
- ☐ Latest Tax Clearance Certificate
- ☐ Labour Department Registration (if applicable)

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[] EPF/ETF Contribution Records (if applicable)

Section D - Experience & Performance

1. Have you previously supplied to CIDA? If yes, give details _____
2. Major Clients (Last 3 Years) _____
3. Work/Delivery Completion Rate (%) _____
4. Past Supply Disputes / Terminations (If yes, explain) _____

Section E - Product/Service Information

1. List of Products / Services Offered _____
2. Attach Product Catalogues / Technical Specifications _____
3. ISO / Quality Certification Details _____
4. Warranty Terms (where applicable) _____
5. After-Sales Service / Support Offered _____

Section F - Questionnaire for Evaluation

1. Maximum credit period offered _____
2. Maximum credit limit available to CIDA _____
3. Discounts for bulk orders / early payments _____
4. Delivery Time (Average in days) _____
5. Delivery Mode & Locations Covered _____
6. Number of Technical / Sales Staff _____
7. Number of Years in Business _____
8. Availability of Emergency Support _____
9. Are you a Manufacturer / Authorized Dealer / Agent? _____
10. Blacklisted by any Government Institution? _____

Declaration

I hereby declare that the above information is true and correct to the best of my knowledge. I agree to abide by the terms and conditions of registration and supply as required by the Construction Industry Development Authority.

Authorized Signatory Name _____

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Designation

Date

Signature & Company Seal

Checklist for Submission

- ☐ Completed Registration Form
- ☐ Copy of Business Registration
- ☐ VAT Certificate
- ☐ Audited Financials (Last 2 Years)
- ☐ Product Catalogue / Price List
- ☐ Copies of Major Purchase Orders / Work Orders