



CONSTRUCTION INDUSTRY DEVELOPMENT AUTHORITY (CIDA)



Calling Applications for a Task based assignment

Evaluation, Verification and Reporting of the Data Collection and Computation of CIDA Price Indices, Guiding , Management and Monitoring of the Staff Assigned to Prepare Monthly Marketing Bulletin

1.0 Background

Construction Industry is one of the most important industries owing to its substantial contribution to the Gross Domestic Product (GDP), creating many avenues for employments supporting income generation of all levels. Thus, the development of the industry will be directly effective in increasing the outputs of the industry and thereby the GDP. With the identification of the requirement, the Construction Industry Development Authority (CIDA) has been established under Construction Industry Development Act No 33 of 2014 for regulation, formalizing and standardizing the activities of the construction industry of Sri Lanka.

Serving the obligations to the Act, CIDA is carrying out mainly stakeholder registrations, dispute resolutions and providing technical standards and guidelines to the industry. The services are highly policy-oriented nature involving strategic planning and development to achieve the national targets. In addition to that CIDA is carrying out continuous professional development programmes (CPD) and continuous competency development (CCD) programmes facilitating the capacity building aspects construction industry.

This bulletin is an indicator of the frequent price changes of construction materials, plant, fuel and labor so that stakeholders can estimate the increase of construction cost of their ongoing projects. The indices published in the bulletin are to be applied in a given formula to determine the final cost variation among actual and estimated for compensation. 107 indices are published monthly and the indices are published in the web.

Recent past, it was noted that the indices published have been shown a difference with the actual price variations in construction projects due to inflation, impact of Covid-19 and government import and export policies. CIDA noted that the accuracy of the indices has to be further improved and revised so that stakeholders will be benefited under the prevailing pandemic situation.

2.0 Objective

The objective of the present task based assignment is to hire an individual to assist Director General and CIDA Board of Management, to carryout on Evaluation, Verification and Reporting of the Data Collection and Computation of CIDA Price Indices, Guiding, Management and Monitoring of the Staff Assigned to Prepare Monthly Marketing Bulletin and carrying out a systematic evaluation and reporting of the CIDA marketing bulletin preparation activities for the provision of an efficient service to the construction industry.

3.0 Scope of the Assignment

The scope of the assignment is for each of the major areas including but not limited to the following activities:

- 3.1 Verifying the ongoing works and determining the outline framework for the development of the monthly bulletin for price indices.
- 3.2 Development of a framework and guide the associated staff to revise /amend presently practiced CIDA price fluctuation formula/price indices to reflect price variation in construction material
- 3.3 Guide, monitor, evaluate and report the performance of the CIDA staff assigned to prepare the price indices and marketing bulletin
- 3.4 Guide CIDA staff in standardizing forms and formats which are used in the development and publication of marketing bulletin
- 3.5 Organize, Convene and Manage the assigned staff to conduct periodic stakeholder meetings under the guidance of the DG and Board of Management
- 3.6 Discuss and execute the tasks identified from time to time by the Director General, Chairman, Working Director & Board of Management as related to the assignment
- 3.7 Prepare periodic reports and provide solution alternatives to DG and Board of Management to achieve the publication of a unique CIDA marketing bulletin.

4 Qualifications

Bachelor's degree in Civil Engineering / Quantity Surveying which is recognized by the University Grant Commission with at least Second Class Upper Division Honours

WITH

Associate membership of a professional body in the relevant field recognized by the Institution of Engineers of Sri Lanka (IESL) /Institute of Quantity Surveying (IQSSL)

AND

Minimum of 2 years of experience in research, teaching, practice in design, and construction in a relevant field and after the Bachelor's Degree with proven working experience in a Government Department/ Corporation/ Statutory Board/ Institution/ Defense Establishment / or private sector organization acceptable to CIDA and after obtaining the first degree.

AND

Sufficient evidence to demonstrate excellent capability in use of Information technology hardware and software including such as Microsoft office and other computational tools

The applicant must be,

- I. a citizen of Sri Lanka.
- II. Physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. a good team player and having sufficient experience in working with multidisciplinary, technical, administrative and policy making teams
- iv. a person with excellent moral character and
- V. a person excellently conversant in reading, writing & speaking in English

4.0 Duration, Commencement and Payment Terms

- 4.1 Duration - 12 months on a task assignment basis
- 4.2 Commencement – immediately upon selection and delivery of notice to commence by Chairman of Board of Management
- 4.3 Payment for the task is based on the payment in parts for the delivery of periodic outputs.
- 4.4 Final Payment will be on successful completion of the assignment, Quarterly outputs as progress reports must be submitted to the BoM to be qualified for the final payment. Twelve part payments are expected to be paid based on three progress reviews carried out within each quarter.
- 4.5 Each payment will be completion of the part by part delivery to the satisfaction of the Board of Management of CIDA

5.0 Expected fee for the Task Based Assignment

Interested applicants to **submit the expected fee for each part payment** of the task based assignment considering the following.

1. Working place will be CIDA head office at Wijerama Mawatha, Colombo-07. Working facilities including several support staff will be provided.
2. Transport facilities will be provided from home to office and back. Applicant is expected to reside within reasonable distance from head office. In case self-transport is available, transport allowance may be paid with the approval of the Board of Management
3. Reimbursement of Telephone bills to the maximum limit of Rs 4,000.00 is allowed as per the approval of the Board of Management.

6.0 Terms and conditions

1. The task assignment period is for one year.
2. The applicant must report and work at CIDA head office and other branches depending on the necessity. The assignment must be carried out by reporting to work on a daily basis and from 8.30 a.m to 4.15 p.m. each week day.
3. All information that will be revealed during the task based assignment must be kept confidential.
4. All work carried out for this task remains a property of CIDA and must not be disclosed to any other person or organization without written permission of the Chairman of the CIDA.

Any other details shall be obtained from the Acting Director General over the phone 071-8080318.

The applications along with the certified copies of Educational, Professional and Experience Certificates should be forwarded by both, Registered post and E-mail (**ch@cida.gov.lk**) to reach to the Chairman of CIDA **prior to or before 2 weeks from the date of advertisement**. The task applied should be indicated on the top left corner of the envelope/title of the email.

Details about CIDA are in the website **www.cida.gov.lk**

Incomplete or late applications will be rejected. Only short-listed eligible candidates will be called for the Interview.

Chairman,
Construction Industry Development Authority
123, "Savsiripaya", Wijerama Mawatha,
Colombo 07
Telephone -0112699646
Date : 28 – 07 - 2021