



Publication No -CIDA/ID/20

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Instructions for Temporary Registration as a Foreign Contractor *(The application for registration should be read in conjunction with this Instructions)*

1.0 Temporary Registration Certificate for Foreign Contractor

Any Foreign Contractor who wishes to carry out any "Construction Contract" as the main/lead party shall obtain a Temporary Registration Certificate for Foreign Contractor; upon the succeeding it's bid.

2.0 Conditions for Temporary Registration Certificate for Foreign Contractor

A Temporary Registration Certificate for Foreign Contractor is the permission to carry out identified construction works stated in such Registration Certificate for Foreign Contractor. The validity period for Registration Certificate of joint venture/ consortium contractors is as indicated in the offer letter of work submitted (from the start work date until the expiry of the defect liability period).

Where for some reason the project completion date is extended, the contractor shall apply to CIDA within fourteen (14) days of the expiry date of the Registration Certificate to extend the validity period of the Registration Certificate.

3.0 Conditions for Applications

The registration conditions to obtain Temporary Registration for foreign contractors are as follows:

- a. Completed application Form
- b. Published Tender advertisement and a letter from the client intent to award the Contract
- c. Certified Company profile Company's financial statements
- d. Details of Professional and other staff
- e. Details of past performance
- f. Details of imported plant & machinery

4.0 Conditions for Application

The requirements for obtaining a Temporary Registration Certificate for Foreign Contractors are as follows:

- 2.1 (a.) Shall be a completed application form with required fees
- 2.1 (b.) Shall be on official letter of acceptance.

5.0 Fee for Temporary Registration Certificate for Foreign Contractor

The registration fee for foreign contractors is **0.01% of the Contract value and appropriate taxes (Value Added Tax etc)** calculated from the start date to the expiry of defects liability period of the Project to be paid in USD. (Registration certificate is issued for the period from the start date to the expiry of defect liability period).

The registration fees shall be paid upon registration.

6.0 Fee for Extension/ Renewal of Registration based on variations/ additions to original scope.

If the Project value is increased due to additional work or variations an additional fee will be charged based on the same criteria.

If a time extension occurs, the validity period of the certificate will be extended accordingly.

7.0 Processing Time

If the application is complete and is in order, the applicant will be notified within one (01) week of the date of submission of application.